



Yampa-White-Green Basin Roundtable

Membership Handbook

Rev Oct 24, 2019

Table of Contents

Contents

Introduction	2
Yampa-White-Green Basin Roundtable History	3
Yampa-White-Green Basin Roundtable Committees	6
Yampa-White-Green Basin Roundtable By-Laws.....	7
Robert’s Rules of Order quick reference	22
Common Acronyms used by the Roundtable	23
Yampa-White-Green Basin Roundtable Basin Implementation Plan	25
Yampa-White-Green Water Supply Reserve Fund Grant Process	26

Introduction

Welcome to the Yampa-White-Green Basin Roundtable (YWG BRT). Please know that your interest, time and attention are very much appreciated. This Handbook has been developed to provide you with a basic understanding of the purpose of the YWG BRT, an idea of how it functions, and background information to give context to the work of the Roundtable.

In 2005, the Roundtable process was enacted by the Colorado Legislature through House Bill 05-1177, Colorado Water for the 21st Century Act. The YWG BRT was one of the nine Roundtables formed. Its purpose was to facilitate continued discussion within and between basins on water management issues, to facilitate discussion within the basin and all of its different uses, and to encourage locally driven collaborative ground up solutions to water supply challenges on local, regional, state, and national levels. The authority and responsibility of the YWG BRT are founded in this legislation.

The up-to-date **By-laws** of the Roundtable can be found at YWG BRT website www.yampawhitegreen.com and at the time of development of this handbook are provided in this document. Please refer to the bylaws for the Roundtables articulated purpose/mission of the YWGBRT as well as a description of the governance structure.

The Roundtable membership is made up of a collectively representation of the types of interests, livelihoods, and/or land ownership found in the Yampa, White, Green River basins. From the Colorado Water for the 21st Century Act there are 34 representative, 30 which are voting members. Voting members of the Roundtable are; County Commissioners from Garfield, Moffat, Rio Blanco and Routt County, Municipalities Representative from Moffat, Rio Blanco and Routt County, Upper Yampa Water Conservancy District, Juniper Water Conservancy District, Yellowjacket Water Conservancy District, Pothook Water Conservancy District, Rio Blanco Water Conservancy District, Colorado River Water Conservation District, House/Senate Representative, Environmental Representative, Agriculture Representative, Recreation Representative, Local Domestic Water Provider, Industrial Representative, Green River Representative and fifteen at large Representatives. The four non-voting members are the Colorado Water Conservation Board (CWCB) member and three out of basin water right owners. Please see the YWGBRT website for up to date membership.

Term of membership is a 5-year term and will expire prior to the bi-monthly November meeting where the Roundtable will vote on membership. The Roundtable shall elect a Chairperson and two Vice-Chairpersons for a two-year term with the elections held on odd number years at the November meetings. Please refer to the current by-laws for updated information on terms and officers' requirements.

In addition to creating basin roundtables, House Bill 05-1177 also created the Public Education Participation and Outreach Workgroup (**PEPO**). The PEPO workgroup consists of Education Liaisons from each basin roundtables. The Education Liaison for the YWGBRT is the chair of the PEPO committee and the Community Agriculture Alliance. The PEPO committee of the YWGBRT develops an Education Action Plan (**EAP**) which uses the PEPO grant as well as a WSRF grant (2016 through 2019) to:

- Promote Roundtable meetings
- Raise public awareness of the YWG BIP and Colorado Water Plan

- Raise public awareness of YWGRT activities
- Increase public awareness of water related issues, projects and programs in Northwest Colorado
- Encourage collaboration and partnerships to promote better water education
- Coordinate the grants applications process submitted to the YWGRT for review and consideration
- Develop and implement a system of information the members of the YWGRT of projects and activities within their basin

Each of the basin roundtables receives disbursements of public funds from Colorado Legislature with which to accomplish their missions. Water Supply Reserve Account (WSRA) grants. Qualifying entities can apply for these funds through a competitive process guided by the input from basin Roundtables. Each Roundtable develops a set of Water Supply Reserve Account Guidelines to select projects they wish to support and/or fund. The most current Water Supply Reserve Account Guidelines can be found at the yampawhitegreen.com website under the Grants tab. A general guide is included in this handbook.

Yampa-White-Green Basin Roundtable History

The Yampa-White Basin Roundtable began as part of the Colorado Water for 21st Century Act (House Bill 05-1177) of 2005. The law is the brainchild of Russell George, who was the director of the Colorado Department of Natural Resources. He based the concept of the Act upon the successful negotiations of the 7 basin states leading to the 1922 Colorado River Compact. He envisioned each major River Basin in Colorado creating a Roundtable of local water interests and then roundtables would negotiate among other Roundtables for intra-state compacts. The YWBRT is one of the nine roundtables called out in the Act, which also created a state-wide committee known as the Interbasin Compact Committee, consisting primarily of a few representatives from each of the Basin Roundtables. The IBCC was tasked with reviewing and approving any intra-basin Compacts and submitting the same to the Colorado General Assembly.

The duties of each Roundtable also included using data from the Statewide Water Supply Initiative (SWASI) and other appropriate resources to develop a basin-wide consumptive (Ag, M&I) and non-consumptive (Enviro and Rec) water supply needs assessment, analyze available unappropriated waters within the basin, and propose projects or methods, both structural and nonstructural, for meeting those needs, including utilizing those unappropriated waters where appropriate. Also, each Roundtable was tasked to develop a Public Education Participation and Outreach working group to inform the area public regarding the IBCC activities and progress of negotiations and develop means for public feedback to the Roundtable.

History from Tom Sharp the first chair of the Roundtable:

The first meeting of the Roundtable was held at the Holiday Inn of Craig (now the Clarion) with all the different representatives from the conservancy and conservation districts, the county governments and municipalities, and others from the agricultural, industrial, recreational, and environmental interests in attendance. Russ George started off the meeting going over the principal components of the Act and the statutory responsibilities of the Roundtable and why it was being formed. Tom Sharp was elected the first Chair of the Roundtable. Darryl Steele was Vice Chair and Bob Weiss was the Secretary/Treasurer. The first task was to develop the by-laws and figure out when and where to meet. Initially, the meetings were held quarterly (now every other month) and were hosted by different representatives throughout

the White and Yampa Basins. Initially, the Roundtable representatives from a chosen meeting site were tasked with finding a convenient meeting location for 30 to 40 people and providing dinner at the meeting. The 2005 Act did not initially provide any money to the Roundtables. After a couple of years, the Roundtable members decided to meet consistently in Craig at the Holiday Inn, and then later the American Legion Hall in Craig, and now the Pavilion at the Moffat County Fairgrounds. It was also decided that the Roundtable should ask for donations from the Government and Conservation Districts within the basin to pay for administrative expenses (room rent, meals, printings). Finally, the State Assembly was able to appropriate funds for the program, and the CWCB and IBCC developed a process to provide the money to the Roundtables to cover administrative cost and pay for studies and grants.

Initially the Roundtable was called under the Act the Yampa White Basin Roundtable and did not include the Green River in the name. A representative from the Green River basin (T. Wright Dickinson) requested that the Green River be added to the Roundtable. The Roundtable agreed that the Green River should be added, and the name was changed from the Yampa White Basin Roundtable to the Yampa-White-Green Basin Roundtable.

An early and interesting compact negotiation was the initial discussions between the YWGBRT and the South Platte Basin Roundtable regarding a proposed South Platte Basin Roundtable proposal to divert water from the lower Yampa River near Maybell into a large reservoir north of the Yampa River, and then pump the water through one of 3 routes over to a Front Range receiving reservoir north of Greeley. The project was called the Maybell Pumpback Project. The Yampa-White-Green Roundtable had two meetings with South Platte Roundtable representatives, the second of which occurred on “neutral ground” in Walden, Colorado. The YWG-BRT gracefully said no to the proposed Maybell Pumpback diversion.

A second interesting series of discussions in the Roundtable related to the understanding and support for the Yampa Doctrine, so named by its creator Tom Sharp, which asserts that Title XIII of the 1948 Upper Colorado River Basin Compact among Colorado, Wyoming, Utah, and New Mexico, constitutes a formal apportionment of the Yampa River flow between Colorado and Utah such that the Yampa cannot be curtailed if it produces the required 5 million AF 10-year average deliveries past the Maybell gage to Utah. The Roundtable members were concerned that, since the Yampa River has fairly junior water rights compared to other Colorado West Slope basins, and only uses a small amount of its native water, a curtailment of the Yampa in the event of a compact call under the 1922 Colorado River Compact would inequitably harm the users and diverters on the Yampa River. The YWG-BRT did not want the Yampa River to become the primary basin in the state to make up the water gaps or compact calls in shortages in Lake Powell. All basins should mutually take on the burdens of compact calls and water supply gaps in an equitable and fair apportionment. After much discussion, the YWG-BRT members formally adopted the “Yampa Doctrine” as policy of the Roundtable.

In 2013 the Roundtable started work on the Basin Implementation Plan which was finalized in 2015. This process not only developed eight goals for the basin but also included several studies beyond the basic State Water Supply Initiative. The Yampa River basin alone has an average consumptive use of about 130,000 acre-feet per year, out of an average native flow of about 1,300,000 AF. The anticipated demand for the Yampa, White, and Green Rivers in Colorado is about 361,000-acre feet by 2050. The Basin Implementation Plan for the Yampa, White, and Green Rivers included energy development, Oil Shale development in the Piceance Basin of the White River, potentially additional power plants, all of

whom would have been a large water user. That energy and Oil Shale sectors to date have not materialized. The Basin Implementation Plan also called out for additional agricultural irrigation within the basin, which most of the other West Slope basins within the state cannot accomplish. The Plan also included population growth in the White and Yampa Basins as estimated by the Colorado State Demographer's office.

Along with these Consumptive Use: Energy, Industrial and Municipality Needs Assessments, the YWG BRT also created a Non-consumptive Needs Assessment that outlined the environmental and recreational current and future needs of the basin(s). These Needs Assessments can be found on the yampawhitegreen.com website and are the backbone for many of the YWG BRT plans and projects.

Yampa-White-Green Basin Roundtable Committees

There are five committees of the Roundtable; Executive, PEPO, Grant, IWMP and Big River Issues. If one wants to get the most out of one's Roundtable experience it is recommended to join one of these committees. The Executive Committee is made up of the officers of the BRT the chair of each committee, though all members of the BRT can participate in the Committee. The Executive Committee determines the agenda for the BRT meetings, two to four weeks prior to the meeting. Agenda items are then given until Wednesday, two weeks prior to the meeting, to send their meeting materials to the Roundtables Recorder. Agendas and all meeting materials are placed on the Roundtables website and sent out through an email notification list, on the Wednesday prior to every bi-monthly Roundtable meeting.

As mentioned before, part of the HB 05-1177 created the Public Education Participation Outreach workgroup or Committee. The Committee is responsible for the public education and outreach for the Roundtable. This Committee directs the education efforts of the Roundtable through a WSRF grant the Community Agriculture Alliance received in 2016. Among other things, the committee is also working with Yampatika on a youth water education program throughout the Yampa and White River Basins, as well as creating short videos to outline the YWG BRT needs.

The state provides money to the BRT through the Water Supply Reserve Fund controlled by the CWCB. The Grant Committee develops the process and procedures for the BRT to allocate the WSRF allocation to the BRT. The Grant Committee is responsible for reviewing every application (both internal and external) and giving their come up with a recommendation to the RT about the proposal to the executive committee. The executive committee is responsible to place the proposal on the agenda for the RT to vote on it. Any BRT approved applications for WSRF funding must go through the CWCB process and be able to contract with the State.

The Colorado Water Plan calls for 80% of the locally prioritized rivers to be covered by Stream Management Plans by 2030. Stream management plans tend to only look at non-consumptive use, while Integrated Water Management Plan looks at both non-consumptive and consumptive uses together. The YWG Integrated Water Management Plan Committee works to develop a management roadmap, which will help the basin achieve a productive economy, vibrant and sustainable cities, productive agriculture, a strong environment and a robust recreation industry. The roadmap generated by the IWMP Committee will collaboratively identify and support actions that help implement the Basin Goals.

While the Basin Roundtable has to concern itself with all basin-wide issues, processes, and projects, as well as interbasin and State-wide topics, the Big River Subcommittee (BRS) was formed to focus solely on the issues associated with the relationships among and between the major rivers in the basin, and the Colorado River system as a whole. The timing of the need for the BRS is driven in part by the current Drought Contingency Plan (DCP) and Demand Management discussion, including the soon-to-be-completed Risk Study. Working within the context of the BIP and the YWG White Paper, the BRS will seek to surface and explore in detail, issues that will affect the Basin. Ultimately informing the policy of the BRT as it contributes to State-wide water planning.

Yampa-White-Green Basin Roundtable By-Laws

(For Reference: amended: April 10, 2019)

BY-LAWS, OPERATING PROCEDURES, AND
MEMBERSHIP GUIDELINES
OF THE
YAMPA-WHITE-GREEN BASIN ROUNDTABLE

By-Laws originally adopted: January 18, 2006

By-Laws amended: January 16, 2008

By-Laws amended: March 12, 2014

By-Laws amended: July 13, 2016

By-Laws amended: April 10, 2019

BY-LAWS, OPERATING PROCEDURES, AND MEMBERSHIP
GUIDELINES OF THE
YAMPA-WHITE-GREEN BASIN ROUNDTABLE

PREAMBLE

In Colorado, water is among the state's most important issues. The ability to successfully address the challenges and opportunities related to water requires a basin-driven, collaborative approach. To facilitate continued discussions within and between basins on water management issues, and to encourage locally driven collaborative solutions to water supply challenges, the Colorado Water for the 21st Century act (2006-HB-1177) created nine permanent basin roundtables. Among such roundtables is the Yampa-White-Green Basin Roundtable ("YWG Roundtable").

The legitimacy of a roundtable organization should be measured against the ideal of a participatory democracy. Therefore, it is the desire of the YWG Roundtable that anyone potentially affected by the actions of this Roundtable should have the opportunity to provide information to or participate in the Roundtable, or at least be assured that each affected group of stakeholders should have a representative participating as a member of the Roundtable.

The Yampa, White, and Green Rivers and their tributaries are largely not administered nor over-appropriated. The YWG Roundtable anticipates that water interests outside of the Yampa River, White River, and Green River basins will desire to acquire water interests in our basins for potential export. The Roundtable is therefore especially sensitive to the protection of the Yampa River and White River basin water for future generations in our basins, and to protect our present and future water users against curtailments in the event of a compact call on the Colorado River.

In April of 2015, the YWG Roundtable adopted the Basin Implementation Plan (BIP) which was developed as part of the Colorado Water Plan process. The YWG Roundtable seeks through its BIP to make certain that existing consumptive, environmental and recreational uses are met, even during anticipated drought periods. While population growth will drive additional municipal needs and additional irrigated agricultural areas have been identified in State-funded studies, the energy sector has the potential to create the greatest additional consumptive water demands in the YWG Basin. Consumptive demand is expected to increase from 282,000 to 361,000 acre-feet per year by the year 2050 under a dry hydrology scenario.

Non-consumptive needs including flows for endangered species, riparian plant communities, sport fisheries, white-water boating, and ecological integrity are also expected to expand. In this BIP, recreational, environmental, agricultural, municipal and industrial stakeholders have unanimously adopted eight Goals and their associated Measurable Outcomes to meet YWG Basin needs:

- Protect the YWG Basin from compact curtailment of existing decreed water uses and some increment of future uses.

- Protect and encourage agricultural uses of water in the YWG Basin within the context of private property rights.
- Improve agricultural water supplies to increase irrigated land and reduce shortages.
- Identify and address Municipal and Industrial (M&I) water shortages
- Quantify and protect non-consumptive water uses.
- Maintain and consider the existing natural range of water quality that is necessary for current and anticipated water uses.
- Restore, maintain, and modernize water storage and distribution infrastructure.
- Develop an integrated system of water use, storage, administration and delivery to reduce water shortages and meet environmental and recreational needs.

Much of the information in this BIP regarding demand and supply was developed through a series of Statewide Water Supply Initiative (SWSI) and Basin-wide studies, particularly the 2014 Project and Methods Study (P&M Study). The 2014 P&M Study is the most recent state-funded study used to inform this BIP.

Several Implementation Projects & Processes were developed with input from the YWG Roundtable and other stakeholders, taking into consideration information from previously completed studies and the consideration laid out in the preceding paragraphs. The IPPs are dynamic lists reflective of the incomplete state of the planning process. These lists will continue to be updated with new Projects and Processes as the YWG Roundtable continues to refine the YWG Basin hydrologic models and improves its overall understanding of how operations and proposed projects might work together to meet potential shortages. Project proponents will be encouraged to consider the goals of the BIP for success in balancing demands.

Therefore, for the purpose of providing for the orderly conduct and carrying on of the business, objects and affairs of the YWG Roundtable, the Membership of said Roundtable hereby makes, publishes and declares these By-Laws, Operating Procedures, and Membership Guidelines, which are collectively herein called the “Bylaws.”

ARTICLE I - DEFINITIONS

When used herein, the following words, terms and phrases shall have the following meaning, to-wit:

1. The term "Act" shall mean the Colorado Water for the 21st Century Act, HB- 1177, adopted in 2005, as amended.
2. The terms "Roundtable" or "YWG Roundtable" shall mean the Yampa-White- Green Basin Roundtable, a permanent basin roundtable created under the Act.
3. The term "Open Meetings Law" shall mean [C.R.S. § 24-6-401 et seq.](#), as it may be amended from time to time.
5. The term "Open Records Act" shall mean [C.R.S. § 24-72-201 et seq.](#), as it may be

amended from time to time.

ARTICLE II - Roundtable Membership

SECTION 1 - Number and Selection of Representatives.

The Roundtable shall collectively represent the types of interests, livelihoods, and/or land ownership found in the Yampa River, White River, and Green River basins. Roundtable membership is determined pursuant to the statutory scheme in the Act, which is hereby incorporated herein by this reference.

The Roundtable membership, pursuant to the provisions of the Act, consists of 34 representatives, each of whom shall be deemed a member of the Roundtable. There are 30 voting members and 4 non-voting members as follows:

1. Routt County Representative - one member appointed by the Routt County Commissioners. Voting Member
2. Moffat County Representative - one member appointed by the Moffat County Commissioners. Voting Member
3. Rio Blanco County Representative - one member appointed by the Rio Blanco County Commissioners. Voting Member
4. Garfield County Representative - one member appointed by the Garfield County Commissioners. Only a very small portion of land area within Garfield County is also located within the Yampa River basin, and it is more likely than not that there will be no resident of such area to be appointed to fill this position. Voting Member
5. Routt County Municipalities Representative - one member appointed by the unanimous agreement of the governing boards or councils of all statutory and home-rule towns and cities within Routt County. Voting Member
6. Moffat County Municipalities Representative - one member appointed by the unanimous agreement of the governing boards or councils of all statutory and home-rule towns and cities within Moffat County. Voting Member
7. Rio Blanco County Municipalities Representative - one member appointed by the unanimous agreement of the governing boards or councils of all statutory and home-rule towns and cities within Rio Blanco County. Voting Member
8. Upper Yampa Water Conservancy District Representative - one member appointed by the Board of Directors of the Upper Yampa Water Conservancy District. Voting Member

9. Juniper Water Conservancy District Representative - one member appointed by the Board of Directors of the Juniper Water Conservancy District. Voting Member
10. Yellowjacket Water Conservancy District Representative - one member appointed by the Board of Directors of the Yellowjacket Water Conservancy District. Voting Member
11. Pothook Water Conservancy District Representative - one member appointed by the Board of Directors of the Pothook Water Conservancy District. Voting Member
12. Rio Blanco Water Conservancy District Representative - one member appointed by the Board of Directors of the Rio Blanco Water Conservancy District. Voting Member
13. Colorado River Water Conservation District Representative - one member appointed by the Board of Directors of the Colorado River Water Conservation District. Voting Member
14. House/Senate Representative - one member appointed by mutual agreement of the chairperson of the House Agriculture, Livestock, and Natural Resources Committee and the Chairperson of the Senate Agriculture, Natural Resources, and Energy Committee. Voting Member

15-29. **Fifteen** at-large Representatives will be elected as per Article VI, Section 1 of these Bylaws. Representatives will represent the interests required under the Act, at least **10** of whom shall own adjudicated water rights, including owners of shares in a ditch or Reservoir Company or their agents, or shall have a contract for water with the Federal Bureau of Reclamation or their agents. Any such agent shall be appointed by the member the agent represents and shall reside within the borders of the YWG Roundtable. The 15 at-large members shall be limited to no more than 6 residing in any one county, beginning the November 2016 election. Such **15** at-large Representatives are, pursuant to the Act, identified as follows:

15. Environmental Representative - one member representing environmental interests and selected from nominees submitted by one or more regionally, state-wide, or nationally recognized environmental conservation organizations that have operated in Colorado for at least 5 years. Voting Member
16. Agricultural Representative - one member representing agricultural interests. Voting Member

17. Recreation Representative - one member representing recreation interests. Voting Member

18. Local Domestic Water Provider Representative - one member representing local domestic water providers within the Basin. Voting Member

19. Industrial Representative - one member representing industrial interests. Voting Member

20-21. **Two** at-Large Unaffiliated Representative **No. 1 and 2**. Voting Members

22-23. **Two** at Large Unaffiliated Representative **No. 3 and 4**. Voting Members

24-25. **Two** at-Large Unaffiliated Representative **No. 5 and 6**. Voting Members

26-27. **Two** at Large Unaffiliated Representative **No. 7 and 8**. Voting Members

28-29. **Two** at-Large Unaffiliated Representative **No. 9 and 10**. Voting Members

30. Green River Representative - One member shall be elected as per Article VI, Section 1, of these Bylaws. Representative will represent the Green River basin within Northwest Colorado, shall own an adjudicated water rights from the Green River or its tributaries in Colorado, including owners of shares in a ditch or reservoir company or their agents, or shall have a contract for water with the Federal Bureau of Reclamation or their agents. Such member, or any such agent who shall be appointed by the member the agent represents, shall reside within that portion of the Green River Basin in Colorado. Voting Member.

31-33. Three non-voting members shall be elected as per Article VI, Section 1 of these Bylaws. These members shall represent entities outside the YWG Basin that own water rights within such Basin. Such three non-voting Representatives shall not be required to reside within the borders of the Roundtable. To the extent there are insufficient applicants for the 3 non-voting Representative positions, the membership shall select any or all of such 3 non-voting Representatives from outside the YWG Basin who have interests in and are knowledgeable about water matters within the YWG Basin. Non-voting members

34. CWCB Representative - The member of the Colorado Water Conservation Board who resides within the borders of the Roundtable shall act as the CWCB's liaison to the Roundtable and to the Interbasin Compact Committee, but shall be a non-voting member of the Roundtable. Non-voting member

SECTION 2 - Terms of Office.

The initial terms of office of the Roundtable members ranged from 5 years to 1 year to stagger the terms of office as per Bylaws adopted January 18, 2006.

After the initial terms of office, each and every member term shall be five (5) years. Terms of office which are scheduled to expire during a calendar year shall expire immediately prior to the bi-monthly meeting of the Roundtable in November of each year. Please reference the Membership List for current membership.

SECTION 3 - Vacancies on the Membership.

If a vacancy shall occur in the Membership, the vacancy shall be filled as per Article VI, Section 1 of these Bylaws. A person appointed to fill a vacancy on the Roundtable shall serve for the unexpired term of the person whose was replaced.

SECTION 4 - Powers.

The Roundtable shall have all of the powers granted it by the Act and other provisions of Colorado and federal law applicable to the Roundtable; and said Board shall have such ancillary and incidental powers as may be proper, necessary or convenient for the full effectuation of the purposes, powers and objectives of the Roundtable.

SECTION 5 - Votes.

On all matters submitted to a vote of the Roundtable members, each member who is a Representative under Paragraphs 1 through 30 of Section 1 above shall have one vote. The Representatives on the Roundtable identified under Paragraphs 31 through 34 of Section 1 above shall not have a vote on any matter submitted to a vote of the Roundtable members.

SECTION 5 - Performance of Duties.

A Member of the Roundtable shall perform all duties of a Member, including duties as a member of any committee of the Roundtable upon which the Member may serve, in good faith, in a manner which the Member reasonably believes to be in the best interests of Roundtable, and with such care as an ordinarily prudent person in a like position would use under similar circumstances. A person who so performs the Member's duties shall not have any liability by reason of being or having been a Member of the Roundtable. Members are strongly encouraged to attend all meetings; if a member is unable to fulfill this commitment, he or she is encouraged to resign his or her seat in writing via email or letter to the Chair and/or Vice Chairs.

ARTICLE III - MEETINGS OF THE Membership

SECTION 1 - Bi-Monthly Meetings.

Regular bi-monthly meetings of the Membership shall be held on the second Wednesday of January, March, May, July, September, and November of each year, commencing at 6:00 o'clock P.M. local time. The time, date, and place of such regular meetings shall not be varied except by a majority vote of the Members.

SECTION 2 - Special Meetings.

A special meeting of the Membership may be held upon call of the Chairman or both Vice Chairmen, and shall be called if requested by at least 5 Members.

SECTION 3 - Place of Meetings.

All regular and special meetings of the Membership shall be held within the Yampa-White-Green Basin at such convenient locations as may be selected by the Membership or in the absence of such selection by the Membership, by the Chairman.

SECTION 4 - Notice of Meetings.

- (a) Not less than three (3) and not more than fifteen (15) days prior to the date of any regular or special meeting, the Chairman or contracted recorder shall notify all Members of the time, date, and place of such meeting, and (if a special meeting), the purpose for which it is called. Such notice may be by writing delivered in person, by FAX machine, by telephone, by the US mails, or by email communication. The notice shall be directed to each Member at the email address which he or she has provided to the contracted recorder. It is the Members' responsibility to provide and revise their email address to the contracted recorder of the Roundtable as and when changed.
- (b) Where possible, notices of all meetings shall include or be accompanied by an agenda stating the specific items of business expected to be considered. If a consent agenda is to be utilized at the meeting, a copy of the consent agenda shall be included with the notice.
- (c) Notice of all regular and special meetings also shall comply with the Open Meetings Law.

SECTION 5 - Quorum.

A quorum of the Membership shall consist of a majority of the voting members thereof; or 16 voting members. Less than a quorum shall have power and authority to adjourn any regular or special meeting at which less than a quorum shall be present or to continue their meeting and to fix the time and place of the holding of the continued meeting.

SECTION 6 - Voting.

Members must be physically present in order to vote at any regular or special board meeting. Voting by proxy shall not be allowed.

SECTION 7 - Actions at Meetings.

The Board shall not act at any special meeting on any matter which has not been described by general reference in the notice (agenda) for that meeting. The Board shall not act at any regular meeting on any matter which has not been described by general reference in the notice (agenda) for that meeting except for new items brought up by the Chairman, any Vice Chairman, or any Member under New Business on the agenda, or unless the Chairman determines that such matter should be acted upon because of necessity for prompt or immediate action thereon, or unless the Membership first votes to modify the agenda. A consent agenda, consisting of a list of routine action items to be considered collectively by the Membership, may be utilized at any regular or special meeting. Items shall be removed from the consent agenda and addressed separately at the request of any Member.

SECTION 8 - Meeting Procedures.

Regular and special Membership meetings shall be conducted generally in conformance with Robert's Rules of Order, Newly Revised, 10th Edition. Meeting procedures may be modified by the Chairman as necessary to ensure the fair and efficient conduct of Membership meetings.

Each and every action of the Membership necessary for the governance and management of the affairs of Roundtable, for the execution of the powers vested in Roundtable, and for carrying into effect the provisions of the Water Conservancy Act, shall be taken by the passage of motions or resolutions.

Within a reasonable time after passage, all resolutions, motions and minutes of Membership meetings shall be recorded and kept electronically by the Chairman or contracted recorder, and electronically delivered to the Colorado Water Conservation Board (CWCB). Minutes of regular sessions shall be available for public review as soon as practicable following acceptance of the minutes. Minutes of executive sessions shall be kept separate from minutes of regular sessions as described in Section 9 of Article III of these Bylaws and shall not be open to the public except as required by law. Proposed minutes shall be sent to all Members by the Chairman or contracted recorder at least 7 days prior to the next meeting of the Membership.

SECTION 9 - No Informal Action by Members.

All official business of the Membership shall be conducted only at regular or special

meetings.

SECTION 10 - Adjournment and Continuance of Meetings.

When a regular or special meeting is for any reason continued to another time and place, notice need not be given of the continued meeting if the time, date and place of such meeting are announced at the meeting at which the continuance is taken, except as required by law. At the continued meeting, any business may be transacted which could have been transacted at the original meeting.

SECTION 11 - Emergency Meetings.

Emergency meetings of the Membership may be called by the Chairman or both of the Vice Chairmen in the event of an emergency that requires the immediate action of the Membership in order to protect public health, safety and welfare of persons or property within the Yampa-White-Green Basin, without notice if notice is not practicable. If possible, notice of such emergency meeting may be given to the Membership by telephone or email or whatever other means are reasonable to meet the circumstances of the emergency. At such emergency meeting, any action within the power of the Membership that is necessary for the immediate protection of the public health, safety and welfare may be taken; provided, however, that any action taken at an emergency meeting shall be effective only until the first to occur of (a) the next regular meeting, or (b) the next special meeting of the Membership at which the emergency issue is on the public notice of the meeting. At such subsequent meeting, the Membership may ratify any emergency action taken. If any emergency action taken is not ratified, then it shall be deemed rescinded as of the date of such subsequent meeting.

ARTICLE IV - OFFICERS

SECTION 1 - Designation.

The officers of the Roundtable shall be a Chairman, two Vice-Chairmen, and such other officers as may be authorized from time to time by Membership resolution. The officers shall serve in their capacities for the Roundtable in the conduct of all of its affairs. The Officers serve on the Executive Committee that may include other members of the YWG Roundtable by consensus.

SECTION 2 - Qualification and Election of Officers.

The Chairman and each Vice-Chairman shall be members of the Membership. One Vice-Chairman shall be a Representative from the Yampa River basin, and one Vice-Chairman shall be a Representative from the White River basin. The Membership shall elect a Chairman and each of the two Vice-Chairmen at the regular bi-monthly-annual Membership meeting in November of each odd-numbered year beginning in 2007.

SECTION 3 - Term of Office of Officers.

The Chairman and Vice-Chairmen shall serve for a term of two (2) years, and shall hold their offices until their successors shall have been elected. The term of consecutive service by the Chairman of the Membership shall not exceed three consecutive terms, i.e., not exceed 6 consecutive years. A Member may again be elected to serve as Chairman after a break in service of at least 2 years. The Vice-Chairmen are not subject to any term limitations.

ARTICLE V - DUTIES OF OFFICERS

SECTION 1 - Chairman.

The Chairman shall be the Chairman of the Membership and shall preside at all meetings of the Roundtable. Except as otherwise provided herein or by Membership action, the Chairman shall sign all documents involved in or concerning the business of the Roundtable.

SECTION 2 - Vice-Chairmen.

Each of the Vice-Chairmen shall act, in all things, and shall possess all of the powers and be subject to all of the duties of the Chairman in the event of the latter's absence from any meeting of the Membership, or his/her inability to act.

ARTICLE VI - DECISION-MAKING

SECTION 1 - Elections

An election requires the favorable votes of a simple majority of the voting membership present, as long as a quorum has been established. All elections are conducted by written, anonymous ballot. If more than two candidates apply to fill a seat, there shall be two rounds of voting; the first will determine the two candidates with the most votes, and the second shall determine the elected seat.

SECTION 2 - Consensus-Based Decision Making Preferred; Voting Requires _____ Simple Majority Approval.

A concerted effort shall be made by the Roundtable members to reach decisions by consensus. Consensus is understood to mean that all members believe that their views on a particular issue have been satisfactorily heard and agree not to block the Roundtable's decision on the issue. The goal of consensus is to respect and protect minority opinion on issues. If objections are not voiced when considering an issue, then consensus is assumed and the issue moves forward to a vote. In other cases, one or more individuals might wish to express a minority opinion, which shall be entered into the minutes of the meeting, but the item under discussion shall then move forward anyway. If consensus is not reached on an issue, then upon the motion of any member, the issue shall be placed to a vote of the Roundtable membership. Any matter submitted to a vote of the membership of the Roundtable shall be submitted as a motion and shall be deemed to have passed if such motion receives the favorable vote of

a simple majority of the voting membership of the Roundtable present.

SECTION 3 - Special Committees.

(a) Special committees may be authorized and created by vote of the Roundtable at any meeting, for the purposes and with such authority as may be stated in the motion creating the special committee. Membership on any such special committee shall be as provided in the motion creating the special committee, or if the motion is silent on the membership of such special committee, then the number of members on such committee and the appointments of members to such committee shall be determined by the Chairman.

ARTICLE VII - PUBLIC RECORDS

SECTION 1 - General Procedures.

The Chairman or his/her designee shall make the Roundtable's non-confidential records available for inspection by the public and provide copies of such documents to the public without the need for formal requests pursuant to the Open Records Act. The Chairman or his/her designee shall determine whether such records are confidential and therefore not available to the public by reference to the provisions of the Open Records Act concerning denial of inspection of public records and, as he/she deems appropriate, after conferring with the Roundtable's General Counsel. The Chairman or his/her designee also shall implement the procedures of the Open Records Act when requests for records are made by the public pursuant to that statute.

SECTION 2 - Requests for Membership Meeting Information.

The Chairman or his/her designee shall provide copies of all non-confidential documents which are provided to the Members in connection with regular and special Membership meetings to members of the public who request the same and agree to pay the costs thereof determined in accordance with the Open Records Act. In providing copies of documents to members of the public pursuant to this Section, the Chairman or his/her designee shall charge an amount which approximates the actual cost of the reproduction and delivery of such documents to such individuals.

ARTICLE VIII - CONFLICTS

SECTION 1 - Protection of Privileges.

At times Members may be associated with other entities which have interests which are adverse to the interests of the Roundtable. Such Members shall not disclose or use confidential information received as a Roundtable Member contrary to the Roundtable's interests without approval of the Membership. If a Roundtable Member acts or intends to act for another entity on a matter in which there are or reasonably are expected to be adverse interests between that entity and the

Roundtable, he/she shall recuse himself/herself from participating in the Roundtable's confidential discussions of that matter and decline to receive confidential Roundtable information about that matter. Such Member also shall not vote on Membership actions affecting the matter. In such a situation, the Member shall promptly notify the Roundtable's Chairman of his/her decision or intention to act on behalf of the adverse or potentially adverse entity, and the Chairman shall act to ensure that thereafter confidential information shall not be provided to such Member about the matter.

SECTION 2 - Code of Ethics.

Roundtable Members, officers and staff shall comply with the Colorado Code of Ethics law which is codified at [C.R.S. § 24-18-101 through C.R.S. § 24-18-105 et seq.](#), as it may be amended from time to time.

SECTION 3 - Disclosure of Conflicts.

Roundtable Members, officers and staff shall comply with [C.R.S. § 18-8-308](#) concerning disclosure of conflicts of interest.

ARTICLE IX - ROUNDTABLE POWERS

SECTION 1 - Inter-Basin Compacts.

The Roundtable shall have the power to negotiate interbasin compacts with other Roundtables established by the Act. The Roundtable reserves the right and power to decline to discuss or negotiate any proposed interbasin compact with any other Roundtable.

SECTION 2 - Interbasin Compact Committee.

The Roundtable shall select two (2) individuals to represent the Roundtable on the Interbasin Compact Committee (the "IBCC"). Such individuals shall be members of the YWG Basin Roundtable, and shall reside within the YWG River basin. The term of office of such representatives to the IBCC shall be two years, with the initial term to expire at the quarter-annual regular meeting of the Roundtable in October of 2007. Each such representative shall be elected as per Article VI, Section 1 of these Bylaws.

At each bi-monthly regular meeting of the Roundtable, the two representatives to the IBCC shall report to the Roundtable Membership on the activities and decisions of the IBCC, as well as the pending and expected issues and concerns of the IBCC. The Roundtable may direct the two representatives to the IBCC to take certain positions on the IBCC consistent with direction from the Roundtable.

ARTICLE X - INDEMNIFICATION OF OFFICERS &
REPRESENTATIVES

The Roundtable shall defend, hold harmless and indemnify any officer or representative of the Roundtable or the IBCC against any tort or liability, claim or demand, without limitation, arising out of any alleged act error or omission occurring during the performance of official duty, as more fully defined by law or by an indemnification resolution. The provisions of this Section shall be supplemental and subject to and, to the extent of any inconsistency therewith, shall be modified by the provisions of the [Colorado Governmental Immunity Act, 24-10-101, et seq., C.R.S.](#)

ARTICLE XI - MISCELLANEOUS

SECTION 1 - Waivers.

Whenever any notice is required to be given to any Member of the Roundtable under these Bylaws or by law, a waiver thereof in writing and signed by such person entitled to such notice, whether before, at or after the event for which notice was given, shall be deemed to be the equivalent of the giving of notice of such event.

SECTION 2 - Uniformity of Interpretation.

These Bylaws shall be interpreted and construed so as to conform to the statutes of Colorado, and where conflict occurs between these Bylaws and the Colorado statutes, the statutes shall control. In the event of any invalidity of any portion of these Bylaws, the remainder of the Bylaws shall remain in full force and effect.

ARTICLE XII - AMENDMENTS

These By-Laws may be amended as per Article VI, Section II of these Bylaws. A copy any amendments to these By-Laws proposed to be made shall be provided to each member by the Chair, Vice-Chair or contracted recorder of the Roundtable not less than seven (7) days prior to the meeting of the Roundtable at which such amendment is to be considered.

ARTICLE XIII - RATIFICATION

These Bylaws shall become valid and binding upon adoption as per Article VI, Section II of these Bylaws.

ATTESTED AS ADOPTED:

Date: January 16, 2008

/Thomas R. Sharp/s
Chairman

Date: January 16, 2008

/Robert G. Weiss/s
Secretary

Amended and adopted: April 10, 2019

∟
Jackie Brown, Chairman

∟
Alden Vanden Brink, Vice-Chair

∟
Mike Camblin, Vice-Chair

Robert's Rules of Order quick reference

1. Motion – made to propose a decision or action
 - “I move that ...” ; second is required
 - Discussion begins or continues
 - Then vote is held
2. Amendment – process used to propose an alteration to a motion already on the floor
 - “I move that we amend the motion to ... “ ; second is required
 - Amendment is discussed, then voted on; if the amendment passes, the motion is voted on
 - Friendly Amendment: if the original motion’s author agrees, no vote is needed (on the amendment)
3. Question – used to end a debate/discussion on a motion and call for a vote
 - “I call the question” ; second is required
 - Discussion stops, question is voted on (2/3 majority required to pass)
 - If question passes, motion on the floor is voted on without further discussion
4. Table – used to postpone a debate/discussion until the next meeting
 - “I move that we table this discussion until ... “ ; second is required
5. Refer – used to send an issue to a committee or individual for more study/information
 - “I move we form a committee to review this ... “ ; second is required

Robert's Rules are designed to ensure participation, not to prevent discussion.

Common Acronyms used by the Roundtable

Acronym	Description
AF	Acre - Feet
AFY	Acre - Feet per Year
AGUA	Arkansas Groundwater Users Association
AHRA	Arkansas Headwaters Recreation Area
ARWC	Arkansas River Watershed Collaborative
ATM	Alternative Transfer Method
AVC	Arkansas Valley Conduit
AWWARF	American Water Works Research Foundation
BIP	Basin Implementation Plan
BOR	U.S. Bureau of Reclamation
BRT	Basin Roundtable
CAA	Community Agriculture Alliance
CBEF	Center for Business and Economic Forecasting
CDOWP	Colorado Department of Wildlife and Park
CDPHE	Colo Department of Public Health & Environment
CDSS	Colorado Decision Support System
CRWAS	Colorado River Water Availability Study
CSU	Colorado Springs Utilities
CSU-PUEBLO	Colorado State University – Pueblo
CU	Consumptive use
CU&L	Consumptive uses & Losses
CWC	Colorado Water Congress
CWCB	Colorado Water Conservation Board
DMRP	Drought Mitigation & Response Plan
DNR	Department of Natural Resources
EIS	Environmental Impact Statement
ENTERPRISE	Southeastern Colorado Water Activity Enterprise
EPA	U.S. Environmental Protection Agency
FRY-ARK	Fryingpan – Arkansas
GIS	Geographic Information System
GPCD	Gallons Per Capita Per Day
HB	House Bill
HI	Hydrologic Institute
HUC	Hydrologic Unit Code
IBCC	Interbasin Compact Committee
IPP	Identified Projects & Processes
ISAM	Irrigation Systems Analysis Model

ISF	Instream Flow
IWR	Irrigation Water Requirement
LAVWCD	Lower Arkansas Valley Water Conservancy District
M&I	Municipal and Industrial
NCNA	Nonconsumptive Needs Assessment
NEPA	National Environmental Policy Act
NHD	National Hydrography Dataset
PBWW	Pueblo Board of Water Works
PEPO	Public Education Participation and Outreach
PRWCD	Purgatoire River Water Conservancy District
PSOP	Preferred Storage Option Plan
RICDS	Recreational In-Channel Diversions
RO	Reverse Osmosis
RT	Roundtable
SB	Senate Bill
SDO	State Demographer's Office
SDS	Southern Delivery System
SRGAP	Southwest Regional GAP Analysis Project
SSI	Supplied Industrial
SWSI	Statewide Water Supply Initiative
UAWCD	Upper Arkansas Water Conservancy District
USACE	U.S. Army Corps of Engineers
USGS	U.S. GEOLOGICAL SURVEY
UYWCD	Upper Yampa Water Conservancy District
WATEREUSE	Water Use Foundation
WSLCU	Water Supply Limited Consumptive Use
WSRA	Water Supply Reserve Account
WSRF	Water Supply Reserve Fund
WTP	Water Treatment Plant
YWG	Yampa White Green
YWG BRT	Yampa White Green Basin Roundtable

Yampa-White-Green Basin Roundtable Basin Implementation Plan

From 2013 to 2015 the YWG BRT developed a Basin Implementation Plan (BIP) in accordance with Governor Hickenlooper Executive Order and part of the Colorado Water Plan. This plan was devised within the basin to address future consumptive needs while meeting recreational and environmental needs. The BIP is the framework in which the YWGRT should address water issues. The BIP has preliminary model findings, eight goals, projects and methods. The BIP can be found on the YWGRT website.

Preliminary model findings:

- Current water supplies are enough for Municipal and Industrial (M&I) uses. M&I water demands are estimated to increase from 12,000-acre feet per year to 31,000 by 2050.
- Current and future water supplies are insufficient for Agriculture uses to preserve the current baseline of approximately 119,000 irrigated acres.
- Environmental and recreational water uses are critical to the economy and way of life in the YWG Basin. Current and future river flows are insufficient for these non-consumptive needs.
- The Energy sector has the future potential to create the greatest additional consumptive demand.
- To maintain existing uses, it is critical to prevent the abandonment of water rights that pre-date the 1922 Colorado River Compact.
- Existing infrastructure in the YWG Basin must be restored, maintained and modernized to preserve historical water rights and uses.

Goals of the BIP:

- Protect the YWG Basin from compact curtailment of existing decreed water uses and some increment of future uses.
- Protect and encourage agricultural uses of water in the YWG Basin within the context of private property rights.
- Improve agricultural water supplies to increase irrigated land and reduce shortages.
- Identify and address Municipal and Industrial (M&I) water shortages
- Quantify and protect non-consumptive water uses.
- Maintain and consider the existing natural range of water quality that is necessary for current and anticipated water uses.
- Restore, maintain, and modernize water storage and distribution infrastructure.

- Develop an integrated system of water use, storage, administration and delivery to reduce water shortages and meet environmental and recreational needs.

Yampa-White-Green Water Supply Reserve Fund Grant Process

The Yampa-White-Green Water Supply Fund (WSRF) process distributes WSRF money provided by the CWCB to grantees to meet the goals of the BIP. On the YWGRT website you can find the list of projects the YWG BRT has funded in the past for reference. For the most updated process please refer to the website. Included in this handbook is the process for the 2020 grant cycle.

Yampa/White/Green Basin Roundtable Water Supply Reserve Fund (WSRF) Grant Application Guidelines

Updated Oct 2019

The Yampa-White-Green Basin Roundtable WSRF grant process has three grant cycles each year, which start in October, February and April. There are two type of grants that can be awarded a small grant (less than \$10,000) and a large grant (greater than \$10,000). The amount of the grant request determines which steps the applicant must follow and required deadlines. Both levels of grant requests will require two presentations to the Yampa-White-Green Basin Roundtable (YWG BRT). The first presentation will be at a special YWG BRT Grant meeting which takes place in October, February and April. At the special meeting the Grant Committee can move to have the grant request presented to the full roundtable for a decision. The executive committee, which is tasked with establishing meeting agenda's, will place the grant request on a YWG BRT meeting agenda to be voted on by the full YWG BRT. It is the intent of the Grant Committee that if the grant request it to be placed on the YWG BRT agenda that it would be the next BRT meeting. Depending on questions raised by the Grant Committee, how complete the applicant application is and how much is on the YWG BRT agenda, the exact date of presenting to the full YWG BRT is negotiable. The Grant Committee will consider the applicants timeline constraints in meeting the CWCB board approval (ie. February 1st CWCB deadline for WSRF State Funds) when placing the applicant on the full YWG BRT agenda.

For grants greater than \$10,000 and/or request funds from the WSRF state account will require a completed YWG RT application as well as a completed CWCB application. These grant requests will be presented to the Grant Committee in October and in April if funds are still available. For grants \$10,000 or less the applicant will only be required to fill out the YWG RT application to get approval from the YWG RT Grant Committee, but then will have to fill out the CWCB application prior for presenting the request to the Full YWM BRT. These grant requests will be heard by the Grant Committee in October, February and April depending on available funds. November will be the first award month for any given fiscal year and if funds are still available, will be awarded respectively in March and May. Please see below table for full timeline of the YWG BRT grant process.

Requirements:

- Applicant must meet all the WSRF grant requirements set by the CWCB, able to contract with the State of Colorado and meet insurance requirements
- Matching Fund as set by the CWCB
 - Basin fund only a 25% match from either cash or in-kind services or in-kind material contributions
 - Statewide fund request requires a 50% match. This match will be made up of 10% from the YWG RT WSRF account, 10% from applicant or third party in any combination of cash, in-kind services, or in-kind materials. The remaining 30% match may be provided from any other source, including cash from Basin Account, or any combination of cash, in-kind services, or in-kind materials
- Meet one or more of the Yampa-White-Green Basin Implementation Plan (BIP) goals or for state fund request meet one or more of the Colorado Water Plan goals

Application Deadlines:

- All completed applications will be submitted to the Community Agriculture Alliance Ag Resource Coordinator.
- For a first cycle award decision, the application is due the second last Wednesday of September
- For a second cycle award decision, the application is due the second last Wednesday of January
- For a third award decision, the application is due the second last Wednesday of February

Applicant Steps:

- Discovery Phase
 - Review the CWCB WSRF Instruction, Criteria and Guidelines
 - Review the YWG RT BIP Goals/Process/Outcomes
 - Decide if project will meet the requirements of the CWCB and YWG RT BIP Goals
 - If needed a short presentation can be given to the YWG RT to see if there is support from the YWG RT. To set up a presentation please contact the Community Agriculture Alliance Ag Resource Coordinator.
- Step 1
 - For large grant request fill out the YWG RT application and the CWCB application including Exhibit A and Exhibit B Budget Schedule
 - For small grant request fill out only the YWG RT application
- Step 2
 - Present at the RT Grant Meeting
 - A presentation about the project will be given to the grant committee
 - The applicant will have two weeks to answer any questions that could not be answered at the Grant Meeting
- Step 3
 - For a small grant request draft out the CWCB Application including Exhibit A and Exhibit B Budget Schedule.
- Step 4
 - Present a short three slide presentation to the full RT (The Roundtable will try to have the second presentation the month following the first presentation, but this is not a guarantee depending on agenda or issues with the application).

- The RT will vote to award or not to award the grant request
- Step 5
 - Submit the full CWCB application to the CWCB (Small grants will have to finalize the CWCB application before submitting to CWCB)
 - The applicant must ensure that the Roundtable Chair submits a letter of recommendation to the CWCB
- Step 6
 - Present to the CWCB board
 - The CWCB board will vote yes or no on the Grant Request
- Step 7
 - Contract with the State after the CWCB award of the Grant
 - Contracting can take 45 to 90 days or longer depending on size and complexity of the project
 - The applicant will not be reimbursed for funds spent before they have a complete contract and Notice to Proceed

Reporting and completion:

The applicant will be contracting with the State of Colorado and working with CWCB to give updates on the grant project, and as such the Yampa-White-Green Basin Roundtable has a hard time knowing the status of the project. The YWG BRT expects the applicant to keep the Roundtable informed on the status of project. As such the following reporting requirements are required by the Yampa-White-Green Basin Roundtable.

- Once the applicant receives the notice to start from the State the applicant will send the YWG BRT Recorder (currently April McIntyre) the award date. (It is assumed the first six-month report to the CWCB and YWG BRT will be six-months after that date).
- The CWCB requires a six-month progress report and a final report at the completion of the project.
 - A copy of the six-month CWCB report will be sent to the YWG BRT Recorder to be placed on the YWGRT website so members of the BRT can review the status of the project.
 - The applicant will be responsible to meet all the CWCB requirements
- A final report/presentation will be provided to the Yampa-White-Green Roundtable
 - The applicant is responsible to update the YWG BRT if the projects change during implementation, requesting time on the YWG RT agenda, and preparing reports and presentation to the YWG BRT

Contact Information:

Please see:

<https://www.yampawhitegreen.com/grants/>

Patrick Stanko

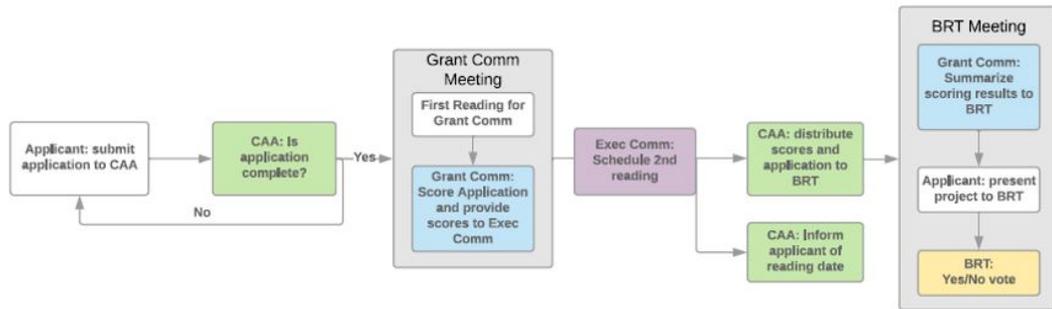
Ag Resource Coordinator
Community Agriculture Alliance
patrick@communityagalliance.org

April McIntyre

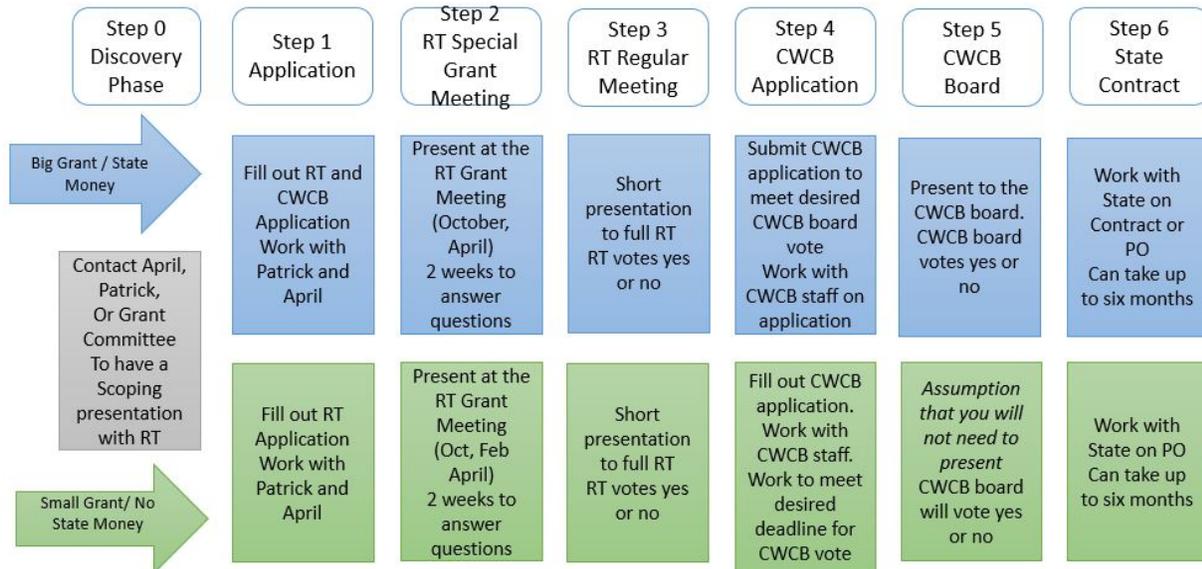
YWG Basin Roundtable Recorder
yampawhitegreen@gmail.com

Supporting diagrams:

Applicant Grant Process Diagram



Applicant Steps



Below is the Yampa-White-Green Basin Roundtable and CWCB WSRF timelines. There are three grant cycles for the YWG Basin Roundtable (indicated by different font colors in the table). The CWCB board awards YWG Basin Roundtable approved grants at their board meetings, with the application deadline due the first day of the month the month before a CWCB board meeting.

Month	July	August	September	October	November	December
YWG RT grant timeline	Roundtable meeting		Roundtable meeting – Will set the amount of funds available for grants at this meeting Application due second to last Wednesday of September for first cycle	Special Grant Meeting applicants first reading the second Wednesday in October	Roundtable meeting If placed on agenda present to the Full YWG BRT the second Wednesday in November	
CWCB WSRF timeline	CWCB Board Meeting (Basin Funds)	Aug 1 st Application Deadline for September CWCB Board	CWCB Board Meeting (Basin and State Funds)	Oct 1 st Application Deadline for November CWCB Board	CWCB Board Meeting (Basin Funds)	Dec 1 st Application Deadline for January CWCB Board
Month	January	February	March	April	May	June
YWG RT grant timeline	Roundtable meeting Application Due second to last Wednesday of January for second cycle	Special Grant Meeting applicants first reading second Wednesday in February	Roundtable meeting If placed on agenda present to the full RT second Wednesday of March/ Application Due Second to last Wednesday of March for third cycle	Special Grant Meeting applicants first reading the second Wednesday of April	Roundtable meeting If placed on agenda present to the full BRT second Wednesday of May	
CWCB WSRF timeline	CWCB Board Meeting (Basin Funds)	Feb 1 st Application Deadline for March CWCB Board	CWCB Board Meeting (Basin and State Funds)	April 1 st Application Deadline for May CWCB Board	CWCB Board Meeting (Basin Funds)	June 1 st Application Deadline for July CWCB Board